



# Retaking the Examination

## How?

You should have received instructions for reregistering for the next examination date via email. If you did not receive this email, please contact [certification@nbcc.org](mailto:certification@nbcc.org).

1. Log in to your Credentialing Gateway account.
2. Click on the NCC icon.
3. Select the “Reregistration” button.



You are not required to reregister at this time; however, you must reregister before your application closes. Applications are open for 2 years.

Make sure your contact information is up to date in your account so that you do not miss important communications regarding your examination.

## Looking for study aids?

Go to [NBCC.org/Exams/ExamPrep](https://www.nbcc.org/Exams/ExamPrep) for a list of vendors offering various study materials and programs. NBCC does not endorse or uphold any claims made by vendors of study materials listed. NBCC does not guarantee enhanced performance on any NBCC examination as a result of using study materials.



**Remember**, certification and licensure are very different. Please visit [NBCC.org/Certification](https://www.nbcc.org/Certification) for more information.

## When?

The NCE and NCMHCE are administered on a rolling basis. Once you have reregistered, your application goes into our review queue. Once it has been reviewed, you will be authorized for another examination. The review period can be up to 8 weeks.

## Where? Pearson VUE

Examinations are administered through our testing partner, Pearson VUE, and can be taken at one of their test centers or online using OnVUE.

## Cost?

There is a **\$150** reregistration fee.

## Questions?

Email the Certification Department at [certification@nbcc.org](mailto:certification@nbcc.org).

